

**The Paul Sawyer Public Library Board of Trustees Regular
Meeting of March 14, 2023
5:30 p.m.
In-person at 319 Wapping Street, Frankfort**

- 1. Call to order and record attendance:** Carolyn Lynch, president, called the meeting to order at 5:30 p.m.

Attendees: Cheryl Sandefur, Jean Ruark, Maria Bartholomew, Carolyn Lynch, Patty Crittenden, Bob Kellerman, Valorie Peduto (V), Manoj Shanker (V), Connie Crowe (V), Mark Overstreet (V)

Guests: Chris Bischoff, Jaci West, Margie Moore

- 2. Approval of agenda**

M. Bartholomew made motion to approve agenda, B. Kellerman seconded. Motion passed unanimously.

- 3. Approval of minutes of previous meeting**

Bob Kellerman made motion to approve February minutes, as submitted, C. Lynch seconded. Motion passed unanimously.

- 4. Presentation of Materials Selection Process- Jaci West and Margie Moore**

Jaci West, Adult Services, presented her report. Highlights included: reference librarians select materials by areas of interest, sensitivity given to making materials available in large print, downloading and streaming is eclipsing audio books therefore non-moving audio books are retired to allow for newer materials, but masters (i.e. Hemingway, etc...) are being retained.

Discussion entertained on the high cost of Libby, but no viable alternative is currently available.

M. Overstreet noted that adult Services does a good job and is quite responsive to individual requests, but like to see a broader selection in biographies and histories, also BBC series selections.

J. West noted that since COVID, DVD selections, in general, are much more difficult to find, but she will follow up.

M. Moore, Youth Services, presented her report. Highlights included: Modern book club platforms (i.e. TikTok) is challenging to keep up with. The library continues to beneficially engage with patrons, teachers, school librarians, the public in general, with a focus on following educational trends.

J.Ruark noted that although the library continues to carry materials that represent all communities, the library continues to be sensitive as to what it displays so as not to offend any population. C. Bischoff concurred with the need to do so. M.Moore noted that there has been little to note concerns raised about the materials that are being displayed.

5. Treasurer's report

M. Shanker (from India!) presented the Treasurer's report. Highlights included: total funds are at 3.7 million dollars - about 14% higher than last year at the same time, payroll expenses are about $\frac{2}{3}$ of last year, tangible taxes are at 91% of budgeted amount, total expenses are at 71% , nothing anomalous on Checks report. There are no current concerns.

B. Kellerman made motion to accept report, C. Lynch seconded. Motion passed unanimously.

6. Communications/Public Comment

None

7. Director's report

J. Ruark presented the Director's report. Highlights included: the Uniform Financial Information Report will no longer go through the Kentucky Department of Local Governance, the Library will be contacted directly.

There was a discussion about the continuing problem with the lights in the River Room. Artz Electric will once again send someone to try to figure out a resolution.(Who is qualified and able to deal with a high-voltage box?)

There has also been a request to add additional lighting in the River Room to get rid of the shadows - especially in the speaker's/presenter's area. J. Ruark will solicit quotes to add to next year's budget.

The Strategic Plan fee is \$5,000.00. Dr. Angie Taylor, in August, will begin conducting as many sessions as needed.

8. Committee reports

- a. Budget- M. Shanker is looking to invest money where higher yields can be attained. Some discussions about options ensued. Shanker will follow up.
- b. Building - did not meet
- c. Long Range - the committee received Dr Taylor's proposal (see Director's report), J. Ruark outlined her vision to take the Library beyond the

downtown area, put up kiosks especially in places where the Library is not seeing in-person patronage from certain areas (i.e. North and East Frankfort). Ruark is in conversations with Judge Executive Mueller and Eric Whisman to identify locations. It was noted that Fire Stations, affected by voting grants may be an option.

Savannah Software is excellent for figuring out services and types of outreach needed.

- d. Policy/Personnel - will meet before April meeting
- e. Technology - did not meet

9. Old Business

None

10. New Business

None

11. Adjourn- M.Bartholomew made motion to adjourn, B. Kellerman seconded. C. Lynch adjourned meeting at 6:22 p.m.

Respectfully submitted,

_____, Carolyn Lynch
President

_____, Maria Bartholomew
Secretary